

# the COMMONS

## College Park Stone Ridge Hot Point



### contact us

#### rental office

717.530.1311

housing@sufoundation.org

109 Stone Ridge Commons

#### office hours

Mon-Fri 8:30 am to 4:30 pm

We are out to lunch from approximately noon to 12:30 daily.

#### after-hours emergency

717.532.3782

### important dates

#### september 7

Tailgating at College Park Commons during first home football game

#### october 11-15

Fall break

#### october 19

Tailgating at Homecoming

#### october 31

Open House

#### november 1

Rent due



## 2019 September Newsletter

### A FEW REMINDERS FROM MICHELLE

First, welcome back and thank you for choosing The Commons: College Park, Stone Ridge, and Hot Point.

The Shippensburg University Foundation has provided quality off-campus housing for over 30 years. We are committed to making sure that your time with us is enjoyable, safe, and affordable.

Just a reminder to sign-up for Resident Web Access to pay online or to access your account balance and transaction - go to:

www.SHIPcommons.com and click on PAY NOW:

1. On the Resident Login screen, click Create New Account.
2. Enter your account number (previously sent in an email or available at the office) and your email address.
3. Create a username and password (choose something you'll remember you'll need them to log in to the web site).



When you are logged in to Resident Web Access, click the tabs at the top of the page to:

- View your open charges
- Display your transaction history
- Pay your balance due using either your credit card or bank account
- Change your password (account management)
- Create a new service ticket to request maintenance or repair

If you have any questions about creating a web account or using the web features, do not hesitate to contact me at 717-530-1311.

### NEWS & EVENTS

Follow us on Facebook (Shippensburg Commons College Park/Hot Point/Stone Ridge) and instagram (shipcommons) to keep up with news, events, and contests. You can also check out news and events on ShipCommons.com.

### MAINTENANCE

If you have a maintenance request for your apartment or town home - go to ShipCommons.com/Residents to fill out an online request. You may also call or come to the office at Stone Ridge Commons to complete a maintenance request or take one off of the bulletin board located directly across from the office. Please place it in the drop box if the office is closed.



## FREE FOOD & COOL COMMONS STUFF

Join us for tailgating at NOON on SEPT. 7 at College Park Commons.

